

NORWICH UNIVERSITY OF THE ARTS

**STUDENT REGULATIONS AND PROCEDURES
2024-25**

**SECTION L — DEFINING AND DEALING WITH
UNACCEPTABLE BEHAVIOURS**

Academic Year 2024-25

SECTION L — DEFINING AND DEALING WITH UNACCEPTABLE BEHAVIOURS

This section tells you how we define different types of unacceptable behaviour, and the possible actions we may take as a consequence through our disciplinary procedures. You can expect the University to take these matters very seriously and to act accordingly.

Section M explains how we operate our disciplinary procedures, including for academic misconduct, and explains the role of the Student Conduct Committee in disciplinary matters. Section M also explains how we deal with matters that may be considered criminal acts.

- Remember that **the list of behaviours that follows is not exhaustive** – other incidents may take place that we consider to be examples of unacceptable behaviour.
- **We look at these matters on a case-by-case basis.** This means that, depending on the circumstances, the University could decide to take more serious or less serious action than the possible outcomes given below.

1 Misconduct against other people

Physical misconduct

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none">• Pushing• Shoving	<ul style="list-style-type: none">• A warning• A final written warning• Asking you to make a written apology
<ul style="list-style-type: none">• Causing significant damage to property through misuse or negligence, or by reckless or malicious behaviour	<ul style="list-style-type: none">• Asking you to make a written apology• Suspending you from your course and/or our accommodation• Evicting you from our accommodation• Terminating your place on your course

Abusive behaviour

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none">• Sending or posting inappropriate messages by electronic or any other means, including on public or private social media	<ul style="list-style-type: none">• A warning• A final written warning• Asking you to make a written apology• Compulsory attendance at a workshop/coaching session

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> • Repeatedly contacting another person by any means, against the wishes of the other person • Using language which is violent, aggressive, abusive, threatening or offensive • Making abusive comments towards another person based on their sex, sexual orientation, gender reassignment, religion or belief, race, pregnancy or maternity, marriage or civil partnership, disability or age • Inappropriate behaviour towards an assistance dog or their owner • Harassing, intimidating, bullying or threatening another person • Disregard for government or University advice on Covid-19 • Forcing another person to take part in any type of demeaning activity in relation to an initiation ceremony (such as those associated with membership of a group, club or society) 	<ul style="list-style-type: none"> • Suspending you from your course and/or our accommodation • Evicting you from our accommodation • Terminating your place on your course

Sexual misconduct

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> • Making unwanted comments of a sexual nature • Bullying behaviour based on a person's sexuality or gender • Repeatedly following another person without good reason • Sharing sexualised images with another person in an inappropriate context by electronic or any other means, including on public or private social media • Sharing sexualised images of another person without their consent • Showing sexual organs to another person in an inappropriate context • Intimate contact, such as kissing or touching, without consent 	<ul style="list-style-type: none"> • A warning • A final written warning • Asking you to make a written apology • Compulsory attendance at a workshop/coaching session • Suspending you from your course and/or our accommodation • Evicting you from our accommodation • Terminating your place on your course

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> • Attempting to engage in sexual intercourse or engaging in a sexual act without consent • Sexual intercourse or engaging in a sexual act without consent 	

2 Misconduct against the community

Antisocial behaviour on campus

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> • Smoking or vaping • Consuming alcohol • Taking drugs or acting under the influence of drugs • Disregard for government or University advice on Covid-19 	<ul style="list-style-type: none"> • A warning • A final written warning • Asking you to make a written apology • Terminating your place on your course

Antisocial behaviour in University accommodation

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> • Smoking or vaping • Persistent inconsiderate behaviour towards others • Creating noise nuisance • Disruptive or other offensive behaviour • Taking drugs or acting under the influence of drugs • Disregard for government or University advice on Covid-19 	<ul style="list-style-type: none"> • A final written warning • Asking you to make a written apology • Suspending you from our accommodation • Issuing you with a fine • Evicting you from our accommodation • Terminating your place on your course

3 Misconduct against property

Damage to property

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> • Causing minor damage to property through misuse or negligence, or by reckless or malicious behaviour 	<ul style="list-style-type: none"> • A warning • A final written warning • Asking you to make a written apology • Suspending you from your course
<ul style="list-style-type: none"> • Causing significant damage to property through misuse or negligence, or by reckless or malicious behaviour 	<ul style="list-style-type: none"> • A final written warning • Asking you to make a written apology • Suspending you from your course and/or our accommodation • Evicting you from our accommodation • Terminating your place on your course

Unauthorised taking or use of property

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> • Using University equipment or property without permission • Causing damage to or losing University equipment • Taking University equipment or property without permission 	<ul style="list-style-type: none"> • A final written warning • Asking you to make a written apology • Repayment of costs arising from the loss of or damage to the property • Terminating your place on your course

Causing a health or safety concern

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> • Actions or failures to act which could have caused a health and safety concern on campus – for example, smoking, misuse or negligent use of chemicals in course areas or the workshops, failure to manage an assistance dog 	<ul style="list-style-type: none"> • A warning • A final written warning • Asking you to make a written apology
<ul style="list-style-type: none"> • Actions or failures to act which could have caused serious harm – for example, possessing or supplying controlled drugs, covering smoke alarms • Using banned items in University accommodation – for example candles • Disregard for government or University advice on Covid-19 	<ul style="list-style-type: none"> • A final written warning • Suspending you from your course and/or our accommodation • Evicting you from our accommodation • Terminating your place on your course

4 Misconduct against the University

Obstructing the work of the University

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none">• Actions or failures to act or statements intended to deceive the University – for example, withholding significant information• Disrupting the work of other students or staff• Behaviour which breaches our published guidance on Data Protection; Ethics; Equality, Diversity and Inclusion; Health and Safety; or IT Acceptable Use• Behaviour directed towards the University, its staff or students by which you intend to cause distress or frustration, or to waste the University's time	<ul style="list-style-type: none">• A warning• A final written warning• Asking you to make a written apology• Suspending you from your course• Terminating your place on your course

Damaging the University's reputation

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none">• Behaviour which could have damaged the University's reputation	<ul style="list-style-type: none">• A warning• A final written warning• Asking you to make a written apology• Suspending you from your course
<ul style="list-style-type: none">• Behaviour which has damaged the University's reputation	<ul style="list-style-type: none">• A final written warning• Asking you to make a written apology• Suspending you from your course• Terminating your place on your course

Deceitful behaviour

Examples of misconduct	The action or actions we may take
<ul style="list-style-type: none"> Any form of plagiarism, by which we mean presenting someone else's work as your own without acknowledging it Collusion, which means working with one or more people to gain an unfair advantage Falsification, which means changing or making up evidence or other information to gain an unfair advantage Using technological aids and Artificial Intelligence (AI) including text generating software, translation software, and tools to generate graphics or artwork without acknowledging that you have done so Any other form of deceit or cheating in relation to your academic work Breaches of the <i>Code of Ethics for Undergraduate and Postgraduate Taught Students</i> 	<ul style="list-style-type: none"> Compulsory attendance at one or more Study Skills sessions at the University A written warning A final written warning <p>The relevant assessment board will decide on any academic penalty to impose as follows:</p> <ul style="list-style-type: none"> Changing the terms of your submission of a unit or units Taking away academic credit from you Terminating your place on your course Giving you a lower degree classification or grade at final award Taking away an academic award from you
<ul style="list-style-type: none"> Any attempt to deceive the University, its staff or students Making an allegation against the University, its staff or students which you know to be untrue Using or issuing documentation which you know is not accurate or verifiable Unauthorised distribution of digital content created by the University, including re-editing of any such content 	<ul style="list-style-type: none"> A written warning A final written warning Suspending you from your course Terminating your place on your course